

Stanislaus County Youth for Christ

Position Focus Sheet

Effective Date: July 1, 2001

1. Title: Board of Directors
2. Responsible for: Implementing the mission & goals of Stanislaus County Youth for Christ.
3. Responsible for: Providing direction for the Executive Director, who reports to the Board of Directors.
4. Relates closely to:
 - Other Board members
 - Other staff of Youth for Christ
 - Board members of other Youth for Christ chapters
5. Key Result Areas:
 - A. **Required** participation in Fund-raising activities
 1. Consistent financial giving
 - a. monthly gift as determined by individual member
 - b. special gifts as available and willing
 2. Involvement in mandatory fund raisers - Auction & Banquet
 - a. Auction
 1. tickets sales (normally 20)
 2. secure auction items (normally \$250 value)
 - b. Banquet
 1. Bring 2 tables of guests
 - B. **Required attendance** & active participation at majority of Board Meetings and Annual Board Meeting (unless unusual develop no more than 2 out of every 12)
 - C. **Strongly Recommended:** Chairmanship or Committee participation in at least one fund-raising event and/or other committees
 1. Golf Tournament
 2. Christmas event
 3. Banquet
 4. Golf Marathon
 5. Auction
 6. Other/new events as needed
 7. Ministry Committee
 8. Budget/finance committee

- D. Participate in direct fund-raising appointments/calls
 - 1. **Required** : Provide ED with 10 new contacts each year
 - 2. Optional activities: arrange and/or join ED in fund-raising appointments/calls
 - E. Participate in Donor maintenance activities
 - 1. Thank you calls/prayer requests at Thanksgiving
 - 2. Thank you calls/Banquet host calls in January
 - 3. Thank you call in April/May to new givers
 - F. Establish the ministry plan and major policies for Stanislaus County Youth for Christ, including all major fiscal matters.
 - G. Assist the Executive Director in accomplishing the ministry plan and policies of Stanislaus County Youth for Christ
 - H. Assist the Executive Director and other ministry staff in specific ministry components such as: Campus Life, Campus Life/JV, Urban, Juvenile Hall, and Follow-up, Teen Moms.
6. Ongoing Responsibilities:
- A. Regular prayer for the ministry and staff
 - B. Visit minimum of 2-ministry events/year. Share visit at Board Meeting.
 - C. Regular communication with Executive Director and assigned staff
 - D. Regularly representing Youth for Christ to the individual's local church, whether it be for ongoing maintenance or solicitation of new support.
7. Time commitment
- A. Stanislaus County Youth for Christ bylaws establish a 3 year term, unless unusual circumstances require a member to retire or resign early.
 - B. Depending on the kind of committee involvement and including the monthly Board meeting a Board member should expect to devote 5-8 hours/month.

Board Member Commitment Form

(To be reviewed every May)

Name: _____

Date _____

Signature: _____

8. Individual commitments

A. As God allows I will give \$ _____ monthly during this next fiscal year.

B. As God allows I will give these special gifts:

Golf Sponsor \$ _____

Golf Captain \$ _____

Christmas Gift \$ _____

Banquet Sponsor \$ _____

Camp Scholarships \$ _____

Other \$ _____

Gifts in Kind _____

C. I would be willing to Chair or serve on these committees:

- 1.
- 2.
- 3.

D. Ministry Areas:

1. I will visit the checked ministry activities at least once this year.

(mark the appropriate areas with a check mark)

2. I take a special interest in the staff and ministry of this area

(circle the single area you will take special interest in)

Campus Life Club _____

Campus Life/JV Club _____

Campus Life Event _____

CL/JV Event _____

CLU concert _____

Volunteer Staff Training _____

Mentor Moms _____

Serve Stanislaus _____

Juvenile Hall (Sunday _____

) (Monday _____) (Tuesday _____)

E. Training Experiences Available (please circle)

1. I am interested in attending the Regional Conference for Board & Staff
(August)

2. I am interested in attending the YFC/USA Mid-winter Conference
(February)